

<b>KEY DATA ON ENSAPLV Ecole Nationale Supérieure d'Architecture de Paris La Villette</b> <b>Edited in January 2016 Academic year 2016/2017</b>	
<b>NAME OF YOUR INSTITUTION</b> Address Postal Code and City Country	Ecole Nationale Supérieure d'Architecture de Paris - La Villette 144 avenue de Flandre 75019 Paris FRANCE web-site : <a href="http://www.paris-lavillette.archi.fr">www.paris-lavillette.archi.fr</a>
<b>ERASMUS ID CODE</b>	<b>FPARIS 126</b>
<b>Director</b>	<b>Bruno Mengoli</b>

**Key data on International Office : Service des relations internationales (same address as above)**

<b>Erasmus Institutional Coordinator</b>	Danielle HUGUES dhugues@paris-lavillette.archi.fr Ph : + 33 1 44 65 23 19
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<b>INFORMATION for incoming students on web site</b>	<a href="http://www.paris-lavillette.archi.fr/cms1.9.3/index.php?page=foreign-exchange-students">http://www.paris-lavillette.archi.fr/cms1.9.3/index.php?page=foreign-exchange-students</a>
<b>Academic tutors for incoming students</b>	ENSAPLV academic tutors have been designated for each partner university. See this list on <a href="http://www.paris-lavillette.archi.fr">www.paris-lavillette.archi.fr</a> , International on the left search bar, then download Incoming exchange student List : <a href="http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students">http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students</a>

**General information on didactics:**

<p><b>DIDACTICS CALENDAR:</b> <b>Academic year 2016-2017</b></p>	<p><u>Provisional calendar which will be confirmed later</u> Intensive French courses will be organised from August 29th, 2016, before the beginning of the architecture courses. A financial participation of 50 € will be required. <u>1st semester 2016/2017 : Winter semester</u> Orientation activities from September 12th to 17th, 2016. Welcome meeting for incoming students : September 15th, 2016 Presentation by professors of first semester classes from September 19th to 23th Registration to courses : from September 19th to September 23th 1<sup>st</sup> semester (Winter semester) : From September 26th, 2016 to End of January 2017 <u>2nd semester 2016/2017 : Summer semester</u> Administrative welcome meeting for incoming students : February 21st, 2017 Meeting with professors of ENSAPLV for incoming students : February 24th, 2017 Registration to courses of 2nd semester : from February 20th, 2017 (precise date to be confirmed) 2nd Semester (Summer semester) : from February 27th 2017 to July 7th 2017</p>
<p><b>PERIOD OF STAY :</b></p>	<p>The exchange students are advised to stay during the whole academic year from September to July. It is more difficult to get integrated in ENSAPLV when arriving on second semester.</p> <p>It is possible for students to arrive on second semester and follow 6<sup>th</sup> semester or 8<sup>th</sup> semester level classes. That means that the students in second semester can either follow classes of Bachelor 3<sup>rd</sup> year or Master 1<sup>st</sup> year.</p> <p>The last semester of Master 2 or the 10<sup>th</sup> semester is devoted to the individual final work of the student, leading to the ENSAPLV Master diploma. As a consequence there is no collective classes during this last semester of Master 2. Exchange students may work on their final thesis if one professor of ENSAPLV has agreed to tutor them.</p>
<p><b>LANGUAGE OF DIDACTICS (programs, courses, exams):</b></p>	<p>French is the teaching language. All theoretical courses are <b>French speaking courses</b>. The description in English of courses (academic year 2015/2016) can be found on following link : <a href="http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/catalogue-en-15-16.pdf">http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/catalogue-en-15-16.pdf</a></p> <p>A minimum <b>B1 level in French abilities is strongly recommended to be able to understand and attend classes</b> : an official certificate of language ability level obtained by the student must be sent with the application package. It indicates the student's language ability at the application period. For Erasmus + SMS students it can be the OLS certificate.</p>

	<p><b>Students who can't speak French fluently enough will of course be limited in their choice of courses..</b></p> <p>If general instructions are given in French, another language may be used in the individual correction in some courses, particularly in design studios, according professors' and students' linguistic abilities, some professors being native from other countries than France.</p> <p>Some architecture studio classes are taught in English such as :  L6.16.PA05 - Jim Njoo  M.7.1 - P708, M.9.9 P913 - Ron Kenley  M.8.5 – P812 - Jim Njoo</p> <p>Some studio classes specifically prepare students to exchanges and therefore announce their will of welcoming exchange students, such as L6.16-PA01.</p> <p>The art class L515B-DP06 offers an individual correction in 4 languages : French, English, Italian, Spanish</p> <p><u>Seminar, initiation to research</u></p> <p>The Master program offers an initiation to research to students in 6 themes, see <a href="http://www.paris-lavillette.archi.fr/cms1.9.3/index.php?page=foreign-exchange-students">http://www.paris-lavillette.archi.fr/cms1.9.3/index.php?page=foreign-exchange-students</a>. The seminars accompany them to write a research paper or dissertation (thesis work). This work is conducted in semesters 7, 8 and 9 in seminar courses (M7.4S, M8.6S and M9.10S).</p> <p>If the foreign student does not need to write this research paper during his mobility period in ENSAPLV, seminars of semesters 8 and 9 (M8.6S and M9.10S) are not open to him.</p> <p>However, he will be allowed to register in the seminar of Semester 7 (M7.4S) if the professor allows him not to produce the required elements for the first step of this research paper.</p> <p>Moreover, if the foreign student does not need to write this research paper during his mobility period in ENSAPLV, he is not allowed to register in the course called "Introduction to Research elective" : M7.4SoIR...</p> <p>On the other hand, the student can register in as many Seminar elective courses M8.6S0 and M9.10So as he wishes (theoretical classes).</p> <p><u>French courses organised during the academic year</u></p> <p>French courses will be organised during the first semester for foreign exchange students, awarding 2 ECTS. These courses will preferably concern students who did not reach B2 level.</p>
<p><b>PORTFOLIO</b></p>	<p>The admittance of the student is not subordinate on the assessment of a portfolio ; however, a portfolio may be useful for the student on his/her arrival in ENSAPLV to be shown to the professors.</p>

<p><b>APPLICATION PROCEDURE</b></p> <p>For incoming students for academic year 2016/2017</p>	<p>We accept the students who have been selected and nominated by their home university, according to bilateral exchange agreements.</p> <p>The home university selects and nominates its students for ENSAPLV exchange program via Email in which following informations must be specified for each nominated student :</p> <ul style="list-style-type: none"> <li>- FAMILY NAME</li> <li>- First name</li> <li>- Gender</li> <li>- Date of birth</li> <li>- Nationality</li> <li>- Study level in ENSAPLV (First cycle or Second cycle)</li> <li>- Exchange period (academic year)</li> <li>- Start semester (1st Semester = September to end January, 2d Semestre = March to end of first week of July)</li> <li>- Duration (number of semesters)</li> <li>- Email</li> </ul> <p>The selected student will receive from ENSAPLV a link so he can apply online.</p> <ol style="list-style-type: none"> <li>1) Complete the online application form.</li> <li>2) <b>Upload</b> all the required documents : <ul style="list-style-type: none"> <li>- Photo of the student</li> <li>- Copy of passport</li> <li>- Draft learning agreement signed by applicant and home university representative</li> <li>- Certificate attesting French ability level at the moment of the application</li> <li>- Confirmation signed by the home university representative</li> <li>- <b>We do not need</b> the letter of intent and transcripts of records</li> </ul> </li> </ol> <p><b>Do not send your application package by post.</b></p> <p>The letter of acceptance will be sent directly to the International Office of the home university at the end of May if the student's mobility in ENSAPLV concerns the first semester or the whole academic year and at the beginning of December if the student's mobility concerns the second semestre</p>
<p><b>DEADLINE FOR Online application</b></p>	<ul style="list-style-type: none"> <li>• <b>May 15th</b> for a study stay during <b>1<sup>st</sup> semester or whole year</b></li> <li>• <b>November 1st</b> for a study stay during <b>2<sup>nd</sup> semester</b></li> </ul> <p><b><i>Please respect these deadlines</i></b></p>
<p><b>LEARNING AGREEMENT</b></p>	<p>The draft learning agreement will be prepared and signed before arrival of student on basis of 2015-2016 program.</p> <p>The definitive learning agreement will be determined after the registration of classes occurring at the beginning of each semester</p> <p>An English presentation of the course Catalogue can be found on the page see link <a href="http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/catalogue-en-15-16.pdf">http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/catalogue-en-15-16.pdf</a></p>

	<p>The exchange student has access to <b>any course of Bachelor 3rd year and Master 1st year</b> (except M86S seminar courses) with a maximum of 30 ECTS for one semester mobility. <b>He has no access to the courses of Bachelor 1st and 2nd year.</b></p> <p>The exchange student can only be registered in <b>ONE studio class pro semester.</b></p> <p>In the interest of the student it is advised that he/she respects his/her level of studies regarding the choice of design studio classes. For instance a student who achieved 5 semesters of architecture in his/her home university, before his/her arrival in ENSAPLV, should choose a studio class in Licence third year, that means a group of L.6.16 – PA (in the 6th semester).</p> <p>The student is allowed to attend :</p> <ul style="list-style-type: none"> <li>- <b>a single plastic expression course L5-15 DP in the 1st or the 2d semester.</b></li> <li>- <b>a maximum of 2 construction courses pro semester (M87 CT8...)</b></li> <li>- <b>a maximum of 2 Technical Representation courses during the first semester (M72 TR..)</b></li> </ul> <p>Apart from these constraints, the student may choose as many project electives (M85 Po8...), as many Seminar electives (M86 So8..) as they wish, Idem for history, human sciences courses.</p>																		
<p><b>CREDIT SYSTEM</b></p> <p><b>ECTS</b></p> <p><b>Marks</b></p>	<p>30 ECTS maximum for one semester (no more)</p> <p>The French grading scale runs from 0 (lowest grade) to 20. A minimum of 10 points (Pass grade) is necessary to obtain the corresponding ECTS of the attended class.</p> <p>ECTS grading scale for an obtained grade of 10 points and upper.</p> <table border="1" data-bbox="587 1227 1485 1630"> <thead> <tr> <th>Definition</th> <th>ECTS grade</th> <th>Distribution</th> </tr> </thead> <tbody> <tr> <td>EXCELLENT – Outstanding performance with only minor errors</td> <td>A</td> <td>10%</td> </tr> <tr> <td>VERY GOOD – above the average standard with some errors</td> <td>B</td> <td>25%</td> </tr> <tr> <td>GOOD – generally sound work with a number of notable errors</td> <td>C</td> <td>30%</td> </tr> <tr> <td>SATISFACTORY – fair but with significant shortcomings</td> <td>D</td> <td>25%</td> </tr> <tr> <td>SUFFICIENT – performance meets the minimum criteria</td> <td>E</td> <td>10%</td> </tr> </tbody> </table>	Definition	ECTS grade	Distribution	EXCELLENT – Outstanding performance with only minor errors	A	10%	VERY GOOD – above the average standard with some errors	B	25%	GOOD – generally sound work with a number of notable errors	C	30%	SATISFACTORY – fair but with significant shortcomings	D	25%	SUFFICIENT – performance meets the minimum criteria	E	10%
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<p><b>Placement /internship</b></p> <p><b>Work experience</b></p>	<p>Students who want to have a work experience through an internship must bring from their home university a letter indicating that this internship is <u>compulsory</u> during his/her studies to get their diploma. This letter is compulsory to have an agreement signed by ENSAPLV with the employer. The internship must take place during the Erasmus period. If the student is performing an internship according ENSAPLV regulations (tutoring by ENSAPLV teacher, requirement of a written report) he can get 8 ECTS.</p>																		
<p><b>Special facilities for disabled persons</b></p>	<p>No</p>																		

<p><b>WHAT OUR STUDENTS MUST ABSOLUTELY KNOW:</b></p>	<p>Students from UE must bring their European health insurance card, valid till the end of their stay in France.</p> <p>Non UE students have to pay when they arrive, 215€ ( for French health insurance (“Sécurité sociale étudiant”) . This is a <b>National regulation</b> (approximately 215€, base year 2015/2016)</p> <p>We inform you that <b>this is a National compulsory requirement for Non UE students, even for students who already purchased an international health insurance in their home country.</b></p> <p>Each student must have contracted a <b>third person liability insurance</b>. The student must bring a document giving evidence of this insurance or can purchase one in France for around 15 €.</p>
<p><b>ACCOMODATION</b></p>	<p>ENSAPLV doesn't provide rooms in university residences ; the question of accommodation is very difficult in Paris and rather expensive ! (<b>minimum 600€ pro month</b>)</p>
<p><b>TRANSCRIPTS OF RECORDS</b></p>	<p>The transcript of records is sent to the international office of the partner university before the end of July.</p>
<p><b>CERTIFICATE OF ATTENDANCE</b></p>	<p>At the end of his/her stay, the student will be given a certificate of attendance indicating the day of his/her arrival in ENSAPLV and the day of his/her departure.</p> <p>Please note</p> <ol style="list-style-type: none"> <li>1) This certificate is personal and cannot be delivered to any other person that the student him or herself</li> <li>2) The arrival date refers to the welcome meeting or the beginning of Intensive French courses at soonest.</li> <li>3) The day of departure is the day of the last exam that the student passes. The length can be extended up to September 30<sup>th</sup> if the student is doing an internship during summer.</li> </ol>